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# LITIKUM AUTHOR GUIDELINES & MANUSCRIPT TEMPLATE

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## Contents

1 Call for papers .....	2
2 Preparing your paper .....	3
2.1 Authorship .....	3
2.2 Title, abstract and key phrases .....	3
2.3 Language and structure .....	4
2.4 Layout and formatting .....	4
2.4.1 Main text and footnotes .....	4
2.4.2 Citations in the text .....	5
2.4.3 Special characters and scripts .....	5
2.4.4 Dates .....	6
2.5 Cited works, list of references – Harvard style .....	6
2.6 Tables .....	8
2.7 Digital artwork .....	8
2.8 Supplementary information and research data .....	9
2.8.1 Methods of sharing .....	9
2.8.2 Sharing research data .....	10
2.8.3 Data availability statement .....	10
2.8.4 Display of supplemental information .....	11
3 Manuscript submission .....	11
3.1 Cover letter .....	11
3.2 Ethics for authors .....	11
3.2.1 Conflict of interest .....	11
3.2.2 Funding statement .....	12
3.3 About preprints .....	12
3.4 Initial inspection of your manuscript .....	12
3.5 Submission quick guide .....	13
4 Peer review .....	14
5 Production .....	15
5.1 Litikum and Open Acces .....	15
5.2 Copyright .....	15

5.3 Proofreading .....	15
6 Publication.....	16
7 Appendix – Cover letter .....	16

The *Litikum – Journal of the Lithic Research Roundtable* (henceforth: Litikum or the Journal) is managed by active researchers like You. We are familiar with the immense task of a well-written paper and we intend to honor those efforts with quality editing and dissemination. In the following, we describe our process in detail, to support our fruitful cooperation.

The publishing process of your paper follows these benchmarks:

1. *Finding a journal*, and the academic genre which fits Your needs. Is Litikum the appropriate medium for your paper? We offer some tips before You decide to publish with us.
2. *Preparing your paper*. We are guiding You through all of our formatting requirements concerning the texts, tables, figures, and supplementary information.
3. *Making your submission*. Before you submit, it is advised to check whether you followed all the instructions and have the proper permissions when needed. Our editors do the same before they pass on your manuscript for peer review.
4. *Peer review*. Experts on the given theme will comment on and advise the acceptance of your manuscript. We also encourage you to be our reviewer.
5. *Production of the article*. Before production, we agree on copy and distribution rights. The Litikum is a Platinum Open Access journal which means that your paper is entirely at your disposal. After copy editing, your article is complete.
6. *Publication*. The final step is the publication of your paper on our website. Litikum is a member of the Crossref system, and we will archive your published paper in our archiving partner's repository, therefore your paper will receive a digital object identifier (doi).

## 1 Call for papers

If You read our Aims and Scope, and now you are considering Litikum, we recommend consulting with the [Think. Check. Submit.](#) initiative. This website contains a set of criteria to think about before you decide in favour of any journal.

Our journal accepts manuscripts year-round in the following genres of academic writing:

- 1) short communication: of important current research findings, with the aim of their quick presentation to the academic community.
- 2) original research paper: complete descriptions of original research findings, including technical papers, excavation reports, inquiries in linguistics and editions or translations of primary sources
- 3) review article: survey and syntheses of previously published research to present or enhance the current state of understanding about a topic, or to address a scientific problem.

4) academic position paper: an essay on firm methodological grounds, that presents an arguable opinion about a scientific problem.

## 2 Preparing your paper

The term manuscript refers to all the elements of your research together, intended to publish; not only the main body of the text but the tables and figures, supplemental information, raw data, videos, etc. The author's original manuscript or preprint equals this pack of information before we do anything with it. When it is approved by peer review, we accept your work for publication, hence the name accepted manuscript (or postprint). The copy editors give your manuscript its final form, which is the version-of-record, practically, the official version of your paper. After publication, we refer to this version as a paper, article, study, etc.

We define it as an ordinary element of a manuscript: title, authors and their affiliations, abstract, key terms, main text, list of references, acknowledgements, and other statements, tables, artwork (figures and maps), and captions. The Litikum website is also feasible to communicate special contents and formats, such as 3D objects, databases, videos, embedded third-party artwork, and other supporting information.

### 2.1 Authorship

Please, declare the followings in the manuscript:

- full names of the authors without abbreviations, in the succession you wish to publish them
- author contact details (these will not appear in the paper)
- author affiliations (name and address of institution/organization, the position of the author)
- author ORCiDs where it is applicable
- corresponding author's name, address to be published, contact information for communication with the editors

**First author and co-authors.** The main author of the paper usually comes first on the list. Please, consider as co-authors those persons who contributed significantly to the article. They also share responsibility for the results.

The **corresponding author** represents all authors towards us on their behalf. This person communicates with the editors and reviewers and signs the publishing agreement. Also, this person's address will appear in the article as contact information.

We encourage our authors to use [ORCID](#), a persistent digital identifier that can connect all of your professional information on the internet to you, including articles, and article metrics. The ORCID is also a great vehicle during grant applications and other fields of the digital scholarly infrastructure.

Ethical considerations and best practices about authorship are provided by the [Committee on Publication Ethics webpage](#) and the main points are to be found on our [Publication Ethics](#) page.

### 2.2 Title, abstract and key phrases

Title, abstract, and keywords are your most important tools for helping readers and search engines, like Google Scholar, discover your article in the crowded academic cyberinfrastructure. It is a good practice if you evoke your browsing habits during online research on a topic.

You should choose a **concise and informative title** regarding your main topic. We expect **3-6 key phrases**, that are also relevant for your theme and place the study in time and space. The **abstract should not exceed 200 words**, in proportion to the length of the main text. If your text is not English, you also have to attach a maximum 1000-word-long extended abstract in English.

For original research papers and short communications, you should describe your problem, methods, and results in the abstract. For position papers and reviews, you should include the aims, approach, and conclusions in your abstract. This small bit of text will be your most read part of the whole article.

### 2.3 Language and structure

Our publication language is **English**, which is by far the most practical choice in terms of peer review, copy production, and online management. We consider German and other language manuscripts for acceptance on a case-by-case basis.

Thanks to our digital edition, there is no length limit for your article, but a **maximum of 10,000** words (including references, tables, and captions) should be appropriate. For original research papers, we prefer the **IMRAD** structure, although we consider the organization of a paper as part of the creative process pertaining to the author. In any case, we are hoping to receive a **clear and consistent text** from you.

### 2.4 Layout and formatting

We have only minimal formatting requirements, to ensure the effective work of our reviewers and copy editors, hence the quick publication of your work. A Microsoft Word template with predefined styles, sample content, and instructions is available here for download: [Litikum manuscript template](#).

#### 2.4.1 Main text and footnotes

**Fonts.** We urge you to use Times New Roman or any font family which has all the special characters needed. 11–12 pt font size is optimal, in the case of the footnotes, 8–10 pt. Please, refrain from **bold** font variants in the text, and use *italics* to emphasize content.

**Headings.** There is no need for any particular format but you should write them in separate paragraphs. Indicate the level of the headings with numbering (e.g., *1. Introduction, 2. Methods, 2.1. The first method, 2.2. The second method*, etc).

**Paragraphs.** Use a single-column format. Apply as few paragraph formatting as possible, only to ease the visual inspection and placement of correctors' signs, e.g., alignment to the left, spacing before 0pt, after 10 pt, line spacing 1.15, without indentation.

**Lists.** Please, do not use automatic list formats and tabs. Write all list items in new paragraphs, and mark them with a symbol (dash, bullet point, etc.) at the beginning of the paragraph.

Please, refrain from **footnotes**. If you need to use them, they should be counted with Arabic numbers continuously throughout the whole text. Paragraph and character formats on the footnotes should be applied automatically.

### 2.4.2 Citations in the text

**Textual quotes.** Short quotes should remain in line with the surrounding text, typed in italics, between quotation marks. Your notes inside these quotations should be set in square brackets and typed in upright (normal) characters.

Blockquotes consist of at least 40 words or four rows of text. These quotations should be set in a separate paragraph, between quotation marks. Although the English don't use quotation marks in block quotes, for simplicity's sake, we ask you to apply them, instead of manipulating the paragraph width or the letter spacing.

In the case of nested quotation, use single and double quotation marks alternatively, e.g. "in a first-order citation, there is 'another quote' from another author."

**Citation of other works.** Litikum uses inline citation, our citation format is comparable to the Harvard style, notes author and publication year; you should avoid citing a work's title, unless it is common practice in the topic or necessary, e.g. a well-known manual or an anonymous blog post. Examples are:

Shennan 2002, 75 (Single work of one author, with pages)

O'Brien & Lyman 2000, 50 (Single work of two authors, with pages)

Groucutt *et al.* 2015, 150, Table 1 (Single work of three or more authors, with pages and Table)

Torrence & Van der Leeuw 1989; Walsh *et al.* 2019, 54 (Multiple works, more authors, with pages)

Radner 2008; 2009a, 181, 190; 2009b (Multiple works, one author, with pages).

Régészeti Intézet (RI) 2013 (Organization as an author first citation, without abbreviation)

RI 2012 (Organization as an author further citations, abbreviated)

Title of Publication (ToP) 2015 (Title citation if necessary, first citation, without abbreviation)

ToP 2015 (Title citation if necessary, further citations, abbreviated)

Inline citation: „Levallois débitage was recognized as the predetermined pieces defined by Boëda (1991)”

Nested citation: Garrod 1957, as cited in Kaufman *et al.* 2018

### 2.4.3 Special characters and scripts

**Letters and diacritics.** We adjusted the [Unicode](#) system for problematic cases. Please, use Calibri or Times New Roman font families, which can display all diacritics.

**Mathematical scripts.** Special care should be taken with the most common mathematical symbols. The zero numeric character should be „0”, the multiplication sign is „×” (U+00D7), not an x letter or \* asterisk. Fractions should be noted with a fraction slash (U+2044), without spaces, e.g. 3/5. The division is noted by the division slash (U+2215), with non-breaking spaces, e.g., 3 / 5. You can apply the subtraction sign - (U+2212) both for negative numbers and as a subtraction operator. The hierarchy of parentheses is: { [ ( ... ) ] } For complex equations, units, and symbols, the SI system should be used.

**Symbols in physics.** Vector quantities should be written in bold ( $\mathbf{v}$ ,  $\mathbf{t}$ ,  $\boldsymbol{\omega}$ ). Scalar quantities and scalar magnitudes of vector quantities should be written in italic ( $m$ ,  $K$ ,  $t$ ), except for Greek symbols that are upright ( $\alpha$ ). Units and mathematical operations should be written upright, e.g. the weight of my keyboard is  $m = 300 \text{ g}$ ;  $15 \text{ kg} \times 20 \text{ m/s}$ ; the temperature of this room is  $23 \text{ }^\circ\text{C}$  (you should use Celsius degrees, not Fahrenheit). Please, use non-breaking space between a unit and a unit symbol or operator (U+00A0, Microsoft Word and OpenOffice: Ctrl + Shift + Space, MacOS: Opt + Space).

**Measurement units.** Please, use the SI metric system, you can check the latest edition of the National Institute of Standards and Technology SI manual here: <https://doi.org/10.6028/NIST.SP.330-2019>.

#### 2.4.4 Dates

Historical dates should be noted by BC/AD or BCE/CE, e.g., 1222 AD or 10<sup>th</sup> century BCE. For radiocarbon dates, please use  $^{14}\text{C}$  years before the present, one sigma standard deviation, and lab ID, with non-breaking space:  $24,070 \pm 150 \text{ BP}$  (Beta 242617). For calibrated dates, use this formula:  $28,882 \pm 391 \text{ cal BP}$  (Beta 242617). [The shorthand of millennia](#) and millions of years should follow the SI formulae. For 24,000 years that is kiloannum (ka): 24 ka BP, 24 cal ka BP (calibrated), 24 ka ago, or 24 kya (kilo years ago). For 2.3 million years that is megaannum (Ma): 2.3 Ma BP, 2.3 Ma ago or 2.3 mya (million years ago).

#### 2.5 Cited works, list of references – Harvard style

The manuscripts should close with a list of works cited, in alphabetical order by the last name of the first author according to the conventions of the manuscript's language. If the name's initial letter does not exist in the alphabet of the manuscript's language, the name should be placed after the end of the base letter (e.g. Çoşkun should stand after names starting with C). Authors' and editors' first names should be given as initials adapted to the orthography (i.e. "Th." for Thomas, etc.). Name suffixes such as "Jr.", and "IV" should be omitted. Works of the same author should be listed in descending chronological order.

Titles of journals and series should not be abbreviated but given in full. Collective works with more than three articles cited should be included in the bibliography as individual titles. Do not give dates of reprints, but rather supply the original date of publication.

Edition information should appear after the title separated by a period and not in italics. If the real and official years of publication are significantly different, you may wish to add the real year in square brackets, e.g. "(2013) [2015]". Volume information should consist only of the number of the volume (without any abbreviations such as "Vol. 2.").

Online publications without a date should be listed after the same author's dated publications. Please, supply your online references with a valid DOI. In the lack of a DOI, you should give a valid URL and date of access (dd Month yyyy). You can check and manage the possible DOIs of your references with the help of CrossRef's online search engine: <https://search.crossref.org/>

Regarding the format of the bibliography, the **Harvard citation style** is the guide, for which a comprehensive guide can be found on the website of the University of Sheffield in both [html](#) and [pdf](#) versions. To help prepare the list with reference management software, we have also created a csl template based on Bloomsbury's [Cite them Right](#), which is considered the basic literature. The **csl template** can be downloaded from [this link](#).

For referenced online content, we've simplified Harvard's somewhat cumbersome marking system. The viewing date [e.g.: "(Accessed: 17 April 2023)"] and the complete hyperlink are sufficient as the last two members of the bibliographic data. All other abbreviations or extra terms are unnecessary. There is no need to write out the expressions "online", "Available from", "URL", and "doi." In the case of digital object identifiers, the entire hyperlink has to be written out, not just the doi section. For example, not just "10.15184/aqy.2018.59" but <https://doi.org/10.15184/aqy.2018.59>

Examples of the most commonly cited article types are:

#### **Book | Two authors**

Demars, P.-Y. & Laurent, P. (2000). *Types d'outils lithiques du Paléolithique supérieur en Europe*. Paris: CNRS Editions

#### **Edited book | Single editor | Book in a series without series number | With doi**

Groucutt, H.S. (ed.) (2020). *Culture History and Convergent Evolution: Can We Detect Populations in Prehistory?* Cham: Springer International Publishing (Vertebrate Paleobiology and Paleoanthropology). <https://doi.org/10.1007/978-3-030-46126-3>

#### **Translated, re-published book | Single author**

Plato (2019). *The Republic*. Translated by B. Jowett. Delhi: Lector House

#### **Journal article | More authors | More issues per volume | With doi**

Almeida-Warren, K., Camara, H.D., Matsuzawa, T. & Carvalho, S. (2022). Landscaping the Behavioural Ecology of Primate Stone Tool Use. *International Journal of Primatology*, 43(5), pp. 885–912. <https://doi.org/10.1007/s10764-022-00305-y>

#### **Book chapter | Edited book | Book in a series with series number**

Borić, D. & Cristiani, E. (2016). Social Networks and Connectivity among the Palaeolithic and Mesolithic Foragers of the Balkans and Italy. In: R. Krauß & H. Floss (eds). *Southeast Europe Before Neolithisation. Proceedings of the International Workshop within the Collaborative Research Centres sfb 1070 "RessourcenKulturen", Schloss Hohentübingen, 9th of May 2014*. Tübingen: Universität Tübingen (RessourcenKulturen, 1), pp. 73–113.

#### **Report | Organization as author | With URL**

English Heritage. (2023). 2021/22 Annual Report. <https://www.english-heritage.org.uk/siteassets/home/about-us/annual-reports/7308-eh-annual-report-2021-22-password-protected.pdf> (Accessed: 14. August 2023)

#### **Thesis, dissertation | Single author | With URL**

Heath, J.-L. (2021). *Neanderthal craft: an assessment of evidence for crafting activities within Neanderthal societies with a focus on clothing*. Master's thesis, University of York. <https://etheses.whiterose.ac.uk/28887/> (Accessed: 17 April 2023)

#### **Archived preprint | More authors | With doi**



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Sun, T., Liu, Q., Shang, M. & Wang, K. (2021). The most recent common ancestor for Y chromosome lived about 3.67 million years ago. bioRxiv. <https://doi.org/10.1101/2021.04.04.438302>

#### Map | Organization as author | With URL

Arcanum Adatbázis Kft. (2004). *Az Első Katonai Felmérés 1763–1785 (The First Military Survey, 1763–1785)*. Budapest: Arcanum Adatbázis Kft. <https://mapire.eu/hu/browse/country/firstsurvey/>

#### Online dataset | With doi

Massa, M. & Palmisano, A. (2017). Commercial Landscapes of Long-distance Contacts in Western Asia, c. 3200 – 1600 BC: Perspectives from Material Culture. *UCL Institute of Archaeology: London, UK. (2017)*. London, UK: UCL Institute of Archaeology. <http://dx.doi.org/10.14324/000.ds.10027581> (Accessed: 14 August 2023)

#### Online blog post | With URL

Tremayne, A. (2021). Tent Ring Archaeology in Gates of the Arctic National Park and Preserve (U.S. National Park Service). *National Park Service*. <https://www.nps.gov/articles/-articles-aps-v8-i1-c3.htm> (Accessed: 30 December 2021)

#### Software, application | Organization as author | With URL

JASP Team (2021). JASP 0.14.1.0. <https://jasp-stats.org/>

## 2.6 Tables

Tables should present new information rather than duplicating what is in the text. Readers should be able to interpret the table without reference to the text. We accept tables in **separate, editable formats** only, we do not accept them as raster artworks such as tiff or jpeg. If you send one single table file with more tables in it, separate them on distinct worksheets. The file name should consist of the author's last name and the table number (e.g. Kramer\_table\_01.csv).

Apart from the paper itself, we will release your tables as **downloadable csv files** on your article webpage.

For your tables, **consider the page size and orientation** of Litikum which is an A4 (210×297 mm) portrait. If your data do not fit, prepare two tables. We advise consistent appearance through your tables, including text formats that comply with our instructions, and proper usage of decimal places. Please, **do not use abbreviations** in tables; if it is necessary, explain them at the bottom of the table. Always display the statistical significance notes when applicable.

Provide us with continuous numbering for the tables: Table 1, Table 2, etc. List their serial number, title, and short explanation after the main text, before the reference list. Insert a bracketed note as a separate paragraph in the main text, indicating the preferred location of the table: [Table 1 goes here].

## 2.7 Digital artwork

A great advantage of digital publishing is the ability to display almost any kind of multimedia, with the best quality possible. To harness this advantage, we ask you to follow our guidelines. Litikum accepts only digital artwork. To publish third-party material, written permission is needed from their rightsholders.



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**Resolution.** If anyone prints a Litikum document, the artwork has to be sharp and balanced in colour. For these, the recommended [resolutions](#) are:

- colour [raster graphics](#) and photos: 300dpi
- grayscale raster graphics and photos: 600dpi
- monochrome or line art: 1200dpi

**Dimensions.** An artwork with 300dpi resolution has to have a 2480×3508 pixel display size to print it in 210×297 mm. According to this example, we expect the biggest possible size for your artwork.

**Size.** Please, try to satisfy the above-mentioned size parameters by the smallest byte amount possible. You should omit every unnecessary visual detail such as margins, and formatting that increases file size e.g. layers or transparent objects. For details on size optimization with Adobe Photoshop, see [this tutorial](#).

**File formats.** Considering compression methods and technical means of our reviewers, we accept **bmp**, **jpeg**, **tiff** raster graphics, and **eps**, **pdf**, **ps** vector, or hybrid artwork.

If the artwork contains text, you should prepare it with a clean font, and apply it consistently through your figures. If you have text in vector graphics, you should embed the used fonts into the file, or transform the characters into paths (outlines). Without these, we cannot guarantee that your figures will display their intended layout.

**Captions and file naming.** You should supply your figure captions after the main text before the references as a list. Name your figures with continuous numbering as they appear in the text: Figure 1, Figure 2, etc. After the name, describe the artwork with all the necessary legal notices at the end. The same formatting instructions are applicable for the captions as for the main text.

Name the artwork files with the first author's last name and the figure number (e.g. Kramer\_Figure\_01.jpg). Insert a note as a separate paragraph in the main text, indicating the preferred location of the artwork: [Figure 1 goes here].

## 2.8 Supplementary information and research data

Supplementary information can be any digital data in any form that help to understand or enhance your paper: further texts, photos, figures, video, datasets, online maps, software, etc. This information can be an excellent vehicle for a more detailed or multimedia presentation of your research.

We encourage our authors to share such information because they make your article more discoverable and interesting, more versatile, hence your research will have a bigger impact both in your field of study and on your career. Moreover, certain funding agencies may require sharing extra data with the public, and the Litikum editors may also need supplementary information to decide about the publication of your paper.

### 2.8.1 Methods of sharing

Litikum commands all means needed for publishing supplementary information. Despite that, we advise you to use a third-party repository specialized in publishing such data. These well-known platforms give a better chance for your work to be discovered, and they offer you more control over your information, for example, you can update them without consulting a middleman, like our editors.

Be aware that the chosen platform should be able to give a unique digital object identifier (DOI) to your deposited material. The DOI testifies that your data was archived properly and makes your work eligible for citation in academics.

The [re3data.org](https://re3data.org) webpage helps in choosing the right platform for you. We use and recommend the [Figshare](https://figshare.com) repository, where you can upload and archive almost any format after a free-of-charge registration.

### 2.8.2 Sharing research data

Technically, every supplemental information is data, but „research data” reserves special attention. This term covers all the information **necessary** for the independent verification of your research results.

Data sharing is the backbone of all scientific inquiry, but today we use such an immense quantity of those, that would be impossible or impractical to include in the original article, whether it is printed or digital.

Of course, there are situations when data sharing is not ethical or illegal. In the absence of such prohibition, **we expect our authors to share their research data** in their articles or as a supplement.

### 2.8.3 Data availability statement

Litikum is committed to transparency in humanities research, therefore a data availability statement is required upon submission. This statement does not coerce you to follow any sharing policies, it clears the origin and accessibility of the data you used in the paper. You can choose to withdraw or to share upon request, to share publicly with or without compliance with the [FAIR principles](https://www.fair4matters.org/) on data publication. You can use the following predefined statement templates.

Availability: data sharing is not applicable, because you did not produce any new data for the paper. Template: „Data sharing does not apply to this article as no new data were created or analyzed in this study.”

Availability: all the data can be found in the article or the supplements shared with it, on our website. Template: „*The author[s] confirm[s] that the data supporting the findings of this study are available within the article [and/or] its supplementary materials.*”

Availability: there are open access data with DOI. Template: „*The data that support the findings of this study are open access, and available in [repository name] at [doi link].*”

Availability: there are open access data with DOI. Template: „*The data that support the findings of this study are open access, and available in [repository name] at [URL link].*”

Availability: data are withheld for ethical, legal, or commercial reasons. Template: „*Participants of this study did not agree for their data to be shared publicly, hence supporting data is not available.*”

Availability: you used third-party data; you are not responsible for the availability. Template: „*The data that support the findings of this study are available [from] [third party] / [from the authors / at URL] with the permission of [third party].*”

Availability: your data is not managed yet for publication, but you plan to release them after editing. Template: „*The data that support the findings of this study will be available after curation [from the authors] / in [repository name] at [URL link].*”

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Availability: data are under embargo, but they will be available. Template: „*The data that support the findings of this study will be available upon request / in [repository name] at [URL / DOI link] following an [duration] embargo from the date of publication.*”

#### **2.8.4 Display of supplemental information**

Place the data availability statement and a list of all supplementary information after the main text, before the references in the manuscript. Name your supplementary information units with continuous numbering: Supplement 1, 2, etc. After the name, give a description of the supplement material with its DOI or URL links. If you would like to publish parts or all of your supplementary material on the Litikum webpage, we will endow them with appropriate links.

Be aware of the following:

Your supplementary material has to be relevant to the topic of the article.

If you share supplementary material with a third party, you should do it before the submission of your manuscript to us, so our editors can check those.

We cannot edit or modify your material which is published elsewhere, and we cannot apply for peer review also – we have to secure your anonymity.

Extensive supplemental material with an analytical character rather than data sets should be subject to peer review. You may submit those materials together with the manuscript to us, before you share those on another platform, for an anonymous review.

### **3 Manuscript submission**

#### **3.1 Cover letter**

You submit your article with a cover letter that you send to this email address: [litikum@litikum.hu](mailto:litikum@litikum.hu)

The cover letter highlights the importance of your research and the reasons why *Litikum* is the appropriate medium to convey your message. You also should include your peer review and copyright preferences (see below), and a list of the items you prepared in your manuscript zipped package. We compiled a [Cover Letter Template](#) for you as a guide.

#### **3.2 Ethics for authors**

*Litikum* attempts to comply with all the ethical standards of scholarly publishing, and we expect this commitment from our authors as well.

##### **3.2.1 Conflict of interest**

When you or your employer/sponsor have a financial, legal, or professional relationship with other organizations, or with the people working with them, which could influence your research, there is a possibility of a conflict of interest.

We require a disclosure statement in your manuscript, following the main text, before the list of references. The statement will be placed in the article after we considered the circumstances and accepted your manuscript. In this way, your statement can not affect peer review.

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Statement template: *„Following the Litikum journal’s policy and my ethical obligation as a researcher, I am reporting that I [have financial / business interests in] [receive funding from] [am consult to] [an organization / a company] that may be affected by the research reported in this study. I have disclosed those interests fully to the Litikum journal, and I will handle any potential conflicts arising from that involvement.”*

If You are not aware of a conflict of interest, you do not need to address a statement. In this case, enclose this in the manuscript: *„No potential conflict of interest was reported by the authors.”*

### 3.2.2 Funding statement

We require a funding statement in your manuscript, following the main text, before the list of references. Please, supply us with the full name of your funder and the ID of your grant, and any other information that may be required by your funding agent, or you wish to note. If you have more sources, list them.

You may use this template: *„The author[s] disclosed receipt of the following financial support for the research and/or the publication of this article: This work was supported by [funding agent] [grant number in brackets].”*

If your research was not funded by a specific grant or any grant, use this phrase: *„The author[s] received no financial support for the research and/or the publication of this article.”*

The statement will be placed in the article after we considered the circumstances and accepted your manuscript. In this way, your statement can not affect peer review.

### 3.3 About preprints

You can deposit a preprint (author’s manuscript) of your submitted work through any preprint server without any embargo. We do not acknowledge this as a duplicate or self-plagiarism, and this will not affect our consideration for publication. Be aware, that the anonymity of the peer review can become corrupted by a public preprint.

Upon acceptance, please update your shared preprint with: *“This article has been accepted for publication in Litikum – Journal of the Lithic Research Roundtable.”* After the publication of your paper, please note on the preprint: *“This is the author’s manuscript of a paper published in Litikum – Journal of the Lithic Research Roundtable on [year], available online: [doi].”*

### 3.4 Initial inspection of your manuscript

Submit the manuscript and the cover letter to our editor-in-chief at [litikum@litikum.hu](mailto:litikum@litikum.hu), with the corresponding author as the sender. The entire communication will be conducted through emails since *Litikum*’s publication volume does not necessitate a system of online submission on our website yet.

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- the manuscript can be accepted without modification

- 
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All of the research presented in and connected with this study meets the ethical guidelines, including adherence to legal requirements, of the study country.

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